Bartercard UK Ltd Faxed Voucher

To:		**From:**	
Company:		**Company:**	
Phone:		**Phone:**	
Fax:		**Fax:**	
Date: **Time:**		**No. Of Pages:**	

BARTERCARD FAX VOUCHER PROCEDURES TO ENSURE THERE ARE NO DUPLICATED VOUCHERS

STEP 1

Merchant to complete voucher and obtain an Authorisation Number from Bartercard before faxing To Customer

Authorisation Phone Numbers
Ph: 0500 881 800
Ph: 0870 920 2288

*Unauthorised Fax Vouchers will not be processed.
**Please be advised that Bartercard Staff are not permitted to raise vouchers on behalf of Bartercard Members

STEP 2

Merchant Faxes to Customer for Signature, Customer signs voucher and Faxes back to Merchant

STEP 3

Merchant Fax Directly to:

Voucher Processing Department
Fax: 0870 751 8512

STEP4

Do Not Fax To Your Local Office, Do Not Post and DO NOT FAX TWICE!

STEP 5

If you have any queries about your voucher please call the Member Services Enquiry Team

Ph: 0870 920 2288

****Please mark your fax voucher as sent and file****

6009 12 _ _ _ _ _ _ _ _ _ _ _ _
BUYER NAME & CARD NUMBER ABOVE.

6009 12 _ _ _ _ _ _ _ _ _ _ _ _
SELLER NAME & ACCOUNT NUMBER ABOVE.

I acknowledge receipt of goods and services and liability for charges as recorded hereon and agree to perform the obligations set forth in the Bartercard UK LTD Application Membership Agreement and current Trading Rules & Regulations.
Bartercard UK LTD. Co. Reg. No. 4304392

WHEN COMPLETE FAX BACK TO BARTERCARD UK LTD ON 0870 751 8512 OR POST TO SOVEREIGN GATE, 1ST FLOOR, 18 - 20 KEW RD, RICHMOND, SURREY Tw9 2NA

BARTER CARD

Validity Date Checked

AUTHORISATION NUMBER
24 hours a day / 7 days a week
0500 881 800

DATE

QTY	DESCRIPTION	UNIT COST	AMOUNT

TAKE / SEND	CLERK INIT.	AUTHORISATION No.	TOTAL T£	
			VAT	

Authorisation is necessary on all purchases unless card indicates otherwise

TOTAL TRADE T£

X
BUYER S SIGNATURE

BARTERCARD COPY

FAX THIS VOUCHER WITHIN 7 DAYS